



SEPTEMBER 2011 Newsletter



Glendora Seniors Computer Club

A Friendly Seniors Group Serving All Computer Skill Levels

General Meetings: 2nd & 4th Wednesdays of the month at 1:00 p.m.

Board Meetings 2nd Wednesday of the month at 3:00 p.m.

Prisoner of War/Missing in Action

Remembrance Day, September 16th

Volume 16 Issue 9



Hello Everyone !

Have you missed my President's Messages these last two months ? Maybe not too much ... lol. Well, I am finally back in enough time to function again. (At first it always seems like you arrived from a different planet with that jetlag ... lol).

Thank you, Connie, for taking over for me while I was gone. It is so great to know that someone as reliable and efficient as Connie is here to back me up whenever I need her.

Are you all excited about our Club Project, the new interactive Club website ? We have an opportunity to share our knowledge, experiences, hobbies, recipes, whatever, and get to know one another better. Also, we'll learn how something like that is done. Sounds good to me ! Thank you, Bill, for all your hard work on this project !

I have not forgotten about the Calendars I had wanted us to have an opportunity to make.

These can be the big wall calendars with pictures, that I have always spent a fortune on when I sent them as

**PROGRAMS BY: Program Chair:
Jim Glass**

(All programs subject to change)

September 14 & 28

Building Club Interests

Website—Bill Belcher



INSIDE THIS ISSUE

Meeting Minutes	3
Classes	5
<u>Word</u> Tips	7
MrModem	17
Q&A forms	20
Officers & Chairs	18

Christmas presents to family. Bill has some software he wants to share with us that will make those calendars. That will be in October, in plenty of time for Christmas.

Speaking of Christmas, our holiday potluck will be here before we know it, and the Board thought it was a good idea to have a Silent Auction again. I will be here to conduct it. I always have a lot of fun doing it, and it does make some money for the Club and “relieves” us of our “treasures.” So, start saving and setting aside your items now. But don’t bring them until the day of the auction. Barbara Denny has volunteered to be our Holiday Potluck Chair again, and she will take any help you offer, I am sure.

Don’t forget to read the Newsletter. It has such excellent information and keeps us abreast of what is happening and what is planned for our Club. There are two upcoming classes, Internet and E-mail, and Digital Media, that could be very interesting for some of us to take, or someone you know. Remember, students don’t have to be GSCC Members (But we sure like them to join later.... Ha, ha.).

Thank you for all the refreshments to all of you who brought them recently. They are such a nice picker-upper at breaks. And – do stay for the last half of the meeting. That is your opportunity to ask questions and learn from others’ computer problems.

And last, but not least, consider taking an active part in your Club Leadership and take an office next year. It is not hard, and everyone should do their part in making this Club run. We current Board Members are seriously looking for replacements !

Take care,

See you soon,

Annemarie



Confucious say

If 4 out of 5 people suffer from honorable diarrhea, does that mean that one enjoys it?

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Meeting Minutes

August 10, 2011

President Annemarie Hunt opened the meeting at 1:00 pm welcoming members and guest, Barbara Klein. She thanked **Vice-President Connie Lang** for presiding while she was on vacation.

Announcements:

1) Membership now stands at 129 with several new members including: **Jo Bader, Helen Deamos, Rick Edwards, Bill Higley, Mary Ann Kemnitzer, Francisco Lobaco, Sandee Rose, Sharon Steinberg, and Adriaan Verhagen.**

2) **Program Chair, Jim Glass** announced the **November Program** would be about *Opera Web Browser* software. August 24 Program will be presented by representatives from the **Glendora Public Library.**

Bill Belcher Education Chair presented today's program, an overview of the *Group Project, Building a Website*. Bill has developed the preliminary work including the *Banner, Home Page* and a proposed list of pages for the Club's New Website featuring *Interests and Activities of GSCC Members*. Members are asked to sign up for a page or pages that are of specific interest to them; develop and contribute specific text and graphics in a word processing program submitting their pages to an email address TBA at a later date. The content will then be programmed by the **Project Committee (Bill, Jim, Sharon & Glen)** using *Dreamweaver* Software with HTML and CSS programming vs. templates.

Education—Bill Belcher and Ell Fullmer answered questions including: 1) I Pad tutorial-- Google Leo Leporte webpage & podcasts; 2) Excel Spreadsheets; 3) Saving videos to the hard drive or other devices; 4) SSL Certificates - Secure Sockets Layer.

Fall Class will be *Moving from Analog to Digital Media*.

President Hunt thanked **Sandee Rose** and **Glen Moore** for cookies today. **Ernie Gagne and Leroy Overstreet** will bring cookies for the August 24th meeting.

Other – The 50/50 drawing was won by **Anne Stutsman**.

Next meeting – Wednesday August 24. **President Hunt** distributed mini flashlight key rings as her gift to all members. **Adjournment:** 3:00 pm

Submitted by:

Secretary Ruthann Mayrose

Approved By:

President Annemarie Hunt

Meeting Minutes August 24, 2011

President Annemarie Hunt opened the meeting at 1:00 pm welcoming new members Rick Edwards, Mary Ann Kemnitzer, and Barbara Klein. Thirty-seven members in attendance today.

President Hunt made the following Announcements:

- 1) There are a few “Free” items on the back counter including a dot matrix printer & paper; the free items are a result of an inventory and cleanout of the closet. Other items will be saved for the Holiday Party Auction.
- 2) There are also brochures for the Tri Community Photography Program available.
- 3) The Group Project (website) submissions should be approximately a paragraph plus a photograph.
- 4) Connie is looking for “old” digital cameras for demo purposes at her class.
- 5) Barbara Denny will chair the Holiday Party.
- 6) There is a need to fill 2012 positions (Elected Board & Committee Chairs). Submit names for nominations.

Program Chair, Jim Glass introduced **Gaetano Abbondanza of the Glendora Public Library** who gave an overview of the Electronic Resources available at the library. Starting with the Library Home Page www.Glendoralibrary.org, there are links to Audio Books for download, Databases, Newspapers, and more. Software is available to download—Overdrive Audio books can be used on PC's, laptops and supported MP3 devices or copied to a CD. Overdrive eBooks can be transferred to your ereader.

Education—Bill Belcher and Ell Fullmer answered questions including:

- 1) How to transfer data from old floppies.
- 2) Compatibility issues with AVG and other software.
- 3) Registry Cleanup—“...be careful about deleting!”
- 4) Question about multiple servers (5).

Fall Classes: Connie – Internet & Email; Bill – Mixed Media, Analog to Digital, Calendar Demo (future meeting program). Submit Group Project data to GSCCTeacher@gmail.com.

President Hunt thanked **Ernie Gagne and Leroy Overstreet** for cookies today. Bill Hart and Frank Duran will bring cookies for the September 14th meeting.

Other – The 50/50 drawing was won by Barbara Klein.

Next meeting – Wednesday September 14.

Meeting Adjourned: 3:00 pm

Submitted by:

Secretary Ruthann Mayrose

Approved By:

President Annemarie Hunt

Remaining Classes 2011

September and October – Email and the Internet

Do you want to surf the internet safely? Find what you are searching for quickly and efficiently?

Want to print just part of a web page? Do some shopping? Get free stuff? Ever wonder why everyone is fussing about YouTube and Facebook? Find old friends? Make new ones? Make your email behave the way you think it should? Reduce the amount of spam in your inbox?

Send and receive attachments without a hassle? Send email to a group of people all at once?

Then this is the 8 week class for you.

When: Thursdays, September 8 through October 27 – 1:00 to 3:00 PM

Class fee: \$40.00 paid at least one week prior to start of class.

Limited to 12 students



September and October – Moving from Analog to Digital Media

Do you have boxes of pictures and slides and drawers of old video tapes that you wish you could convert to digital pictures and videos? How about all those old vinyls and cassette tapes?

Would you like to convert them to CDs and MP3s? This 7 week class is designed to teach you the basic hardware and software techniques to get you started on that project.

The class will cover the techniques of scanning still media, conversion of analog audio and video to digital as well as some basic video editing.

There is an all day workshop scheduled to allow students to use the computer club's limited assets to convert their own projects.

When: Tuesdays, September 6 through October 18 – 1:00 to 3:00 PM

Saturday, October 1 – 9:00 to 4:00 PM

Class fee: \$40.00 paid at least one week prior to start of class.

Limited to 12 students



Jumping to Conclusions

Feeling it was time for a shakeup, XYZ Corporation hired a new CEO. The new boss was determined to rid the company of all slackers.

On a tour of the facilities, the CEO noticed a guy leaning against a wall. The room was full of workers and he wanted to let them know that he meant business. He asked the guy, "How much money do you make a week?"

A little surprised, the young man looked at him and said, "I make \$400 a week. Why?"

The CEO said, "Wait right here." He walked back to his office, came back in two minutes, and handed the guy \$1,600 in cash and said, "Here's four weeks' pay. Now GET OUT and don't come back."

Feeling pretty good about himself, the CEO looked around the room and asked, "Does anyone want to tell me what that goof-ball did here?"

From across the room a voice said, "Pizza delivery guy from Domino's."

(Submitted by club member Glen Moore)



Word Tips (Excel)

Understanding Manual Calculation

When you change a value in any cell of a worksheet, Excel automatically recalculates all the other formulas within the worksheet. This means that Excel is always up to date, based on any changes you may have performed.

If you have an absolutely huge worksheet or a terribly slow computer (or both), then doing a calculation after every change can get very tedious. In these situations, you can actually spend more time waiting on Excel to finish calculating than you do on entering information.

The answer to this problem is to configure Excel so that all calculations are done manually. This is easy to do by following these steps:

1. Display the Excel Options dialog box. (In Excel 2007 click the Office button and then click Excel Options. In Excel 2010 display the File tab of the ribbon and then click Options.)
2. Click the Formulas area at the left of the dialog box.

(Continued on page 8)

The Computer Guys, *Bill Belcher & Ell Fullmer*, will be meeting on the

SECOND Thursday of the month:

September 8th

9:00 a.m. to 12 noon — Second Floor — La Fetra Center

Thanks for bringing cookies to the August 10th Meeting:

Glen Moore

Sandee Rose



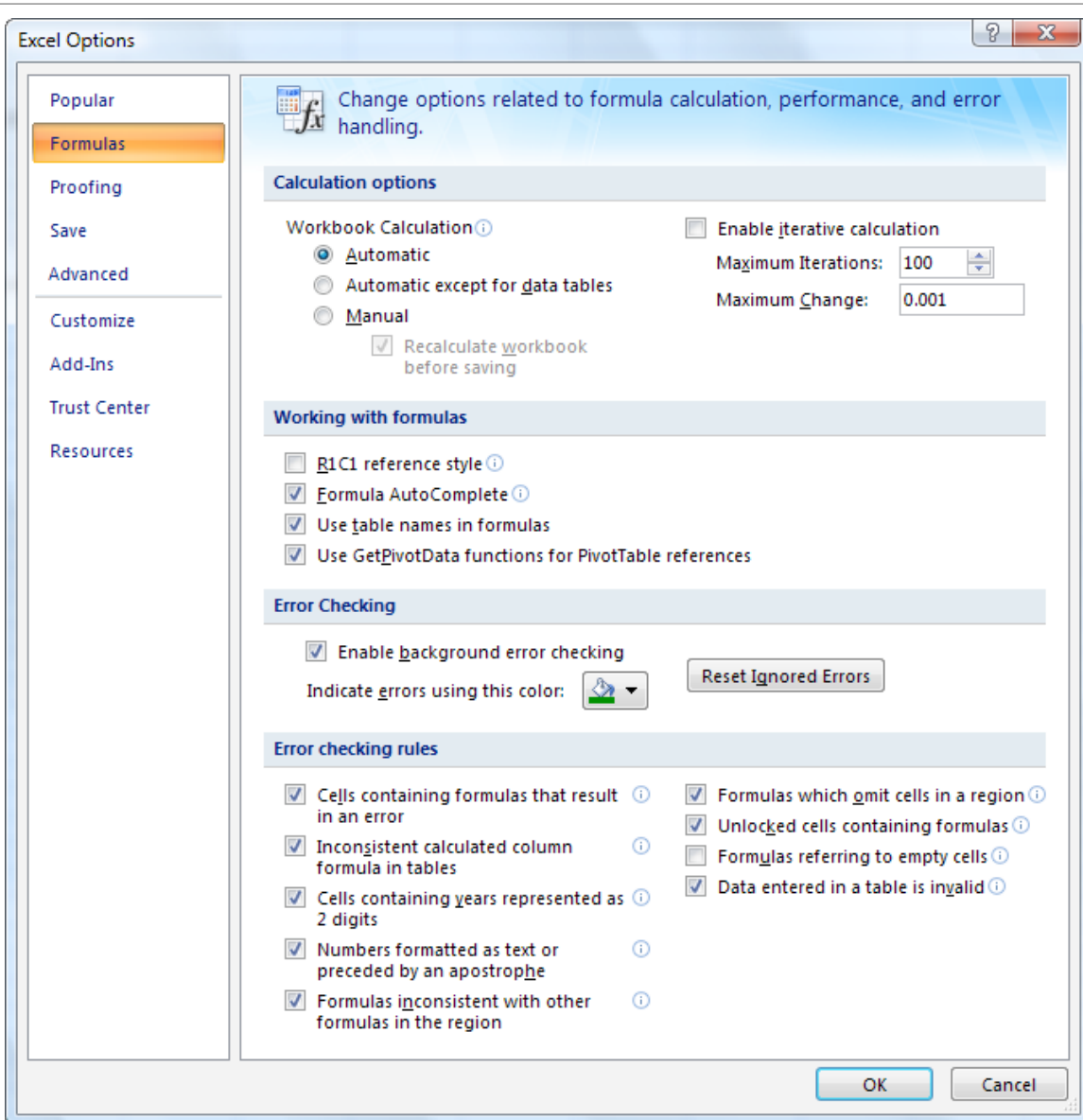
Thanks for bringing cookies to the July 27th Meeting:

Leroy Overstreet

Ernie Gagne

Dan Leddy

Word Tips (Excel)



The Formulas area of the Excel Options dialog box.

3. In the Calculation Options section of the dialog box, make sure the Manual radio button is selected.
4. Click on OK.

Now, Excel does not calculate your worksheet automatically. Instead, you must press **F9** whenever you want to update the results displayed within your worksheet.

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Word Tips

Word

Repeating Rows for a Table Footer

When working with longer tables in a document, you may wonder if there were a way to repeat rows at the bottom of a table that spans multiple pages, the same way you can repeat rows at the top of a multi-page table. The short answer is that Word doesn't provide such a capability. If you are willing to experiment a bit, you can try to come up with a workaround that may do the trick for you.

What you want to do is create a document section that contains just your table, and then use the page footers to contain the rows you want repeated from the table. Follow these general steps:

1. Just before the start of your table, insert a continuous section break.
2. Do the same thing just after the end of your table.
3. Select the rows you want repeated at the bottom of the table and copy them to the Clipboard.
4. Choose View | Header and Footer to display the headers and footers of the document. (If you are using Word 2007 or Word 2010 display the Insert tab of the ribbon, click Footer in the Header & Footer group, and then click Edit Footer.)
5. Switch to the footer. (You don't need to do this in Word 2007 and Word 2010, since you are already editing the footer after step 4.)
6. Make sure that the Link to Previous option is turned off for the footer.
7. Select anything that already exists in the footer.
8. Press **CTRL+V** to paste the copied rows into the footer.
9. Use the controls on the Header and Footer toolbar or, in Word 2007 and Word 2010, the Design tab of the ribbon to advance to the next section. (You should be looking at the footer for the section following the section in which the table resides.)
10. Turn off the Link to Previous option for this footer.
11. Delete the table row from this section's footer.
12. Close the Header and Footer toolbar (click Close) or, in Word 2007 and Word 2010, click Close Header and Footer in the Close group.

You are now ready to place the final touches on your workaround. Position the insertion point somewhere in your table, then use the various tabs in the Page Setup dialog box to adjust the relationship between your table and the footer. You'll need to play with the settings

Word Tips

Word

on both the Margins and Layout tabs to position the rows in the page footer, and you'll want to make sure that the Apply To drop-down list applies the changes to only the current section (the one with the table in it).

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Submitted Articles

Tracking the latest information on anything

By John Weigle, Editor, Channel Islands PCUG, CA

August 2011 issue, The Outer Edge

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If you want to keep track of the latest news and Web postings on specific subjects, give Google Alerts a try.

I've been using the feature for some time to track three subjects I'm interested in: UFOs, Annette Funicello and Sally Field. I've been interested in UFOs since the early 1950s, a fan of Annette since the Mickey Mouse Club Days and a fan of Field since her first TV appearance as Gidget. So now you know three of my not-very-secret "secrets."

Google explains its alerts this way at <http://www.google.com/alerts>: "Google Alerts are email updates of the latest relevant Google results (web, news, etc.) based on your choice of query or topic."

"Enter the topic you wish to monitor, then click preview to see the type of results you'll receive. Some handy uses of Google Alerts include:

- monitoring a developing news story

- keeping current on a competitor or industry
- getting the latest on a celebrity or event
- keeping tabs on your favorite sports teams.”

When you create an alert, you'll be asked to choose the topic for it, the type of information you want (everything, news, blogs, videos, discussions); how often you want alerts (as-it-happens, once a day, once a week); volume (only the best results, all results); and your email address so you can get the alerts. The fault choices are everything, once a day and only the best results. Consider starting with the defaults and then tweaking them if the results you get aren't what you expected.

You might also have to tweak your selected topic. My search for Annette is “Annette Funicello” (in the quotes). That limits results to items with her full name. On the other hand, my Sally Field search is just that (no quotes around the name), so I get everything with Sally and Field, which results in a few unexpected results. My UFO search results in news about unidentified flying objects, my intent, and the musical group UFO.

I haven't set up searches for computer-related items because I get several electronic newsletters that keep me informed about most of the technical subjects I'm interested in, but it's easy to establish queries for any subject you're interested in. For instance, you could use “Linux, Ubuntu,” Microsoft, “Steve Jobs,” “Bill Gates.”

Or you could try your own name or the name of your business if you wanted to know what people are saying about you or your business.

And if you're a sports fan, you might want to track everything said about your favorite team(s). You'd need to set up a separate alert for each team name.

The site lets you set up an alert and then shows sample results for it. Just for kicks, I tried my first and last name (in quotes) and got references to my Facebook page, an obituary for a John Weigle of Augusta, Ga. (I still get spam about real estate deals in Augusta), and the Weigle Music Ministries, which I had never heard of.

A search for CIPCUG showed only the CIPCUG Web site.

Not surprisingly, a search for “Los Angeles Dodgers” resulted in more hits than any of my other test searches. Topics that get lots of news coverage, such as the Dodgers, are obviously going to have more results than people or topics that are seldom in the news.

All the results have live links to whatever the alert finds.

The alerts tool isn't for everyone, but it's useful if you have any interests you want to track regularly.

Freebies!

By Dave Bilcik, Program Committee, Southern Tier Personal Computing Club, NY
August 2011 issue, Rare Bits

www.stpcc.org

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Summer is still here and still hot. Thunderstorms and chances of heat waves are all a part of August's end-game. It gets people to accept autumn more easily.

In last month's Freebie article I told you of DVD Flick and DVD Styler, two free pieces of software that will allow you to take your finished movie clips and embed them into a DVD that is playable for everyone. What if your clips aren't finished? We have some help for you here as well... think free video editors. This software will allow you to tweak, edit and clip your digital movies so that even Spielberg might get a twinge of jealousy. If not high art, at least edit out the part where you caught Uncle Bob scratching his behind at the family reunion (no one needs to see that). A good Samaritan (Yogesh Mankani) posted, as part of his blog (at <http://bit.ly/cjHfMR>), a list of 18 different free software packages that you can experiment with. I will only deal with #1 on the list, Windows Movie Maker.

If you have XP as your operating system, you received Windows Movie Maker with your Service Pack 2 (SP2) updates. If you are using Vista (may the Lord have mercy on your soul), download it from <http://bit.ly/kXpG92> Or go to <http://bit.ly/gT4F8Z> if you're running Windows 7. The location gives you a download link and tells you how to find out if Windows Movie Maker is already installed on your system. Mr. Mankani has also kindly included a list of the top 10 free online editing software at <http://bit.ly/blCenR>, if you don't want to install any software on your PC. All you need is a browser and a broadband connection to the net, and you are ready to go.

Speaking of YouTube (subtle transition here), by starting your account today, you might avoid the DVD building entirely. Last month I suggested YouTube as a possible source of stock movie clips. If you post your immaculately edited movie to YouTube, just send your friends the web address of your video and let them watch it in their browser. Go to <http://www.youtube.com/> to get things started. Even radio shows are posting to YouTube. Check out <http://www.youtube.com/user/JRense?blend=6&ob=5> to hear (see?) some alternative radio. You may not agree with it but what a range of topics. YouTube content goes from stupid to sublime so be aware of your filtering options. YouTube is Google owned and operated.

Non-free warning! Do you want your YouTube posted podcast/rants sounding crisp and clear? Invest in a good microphone for your system. Don't depend on small built-in mics in your laptop or cheap gaming headphones. Blue Microphones has some highly rated USB microphones that you can check out at <http://www.bluemic.com/desktop/>. They may look a little funky but it is said their sound starts to get close (for the money) to the studio. I might suggest the Blue Yeti. Google "Blue Yeti" as key words, hit the Shopping button at the top of the screen and go from there.

Almost last words... the Barnes & Noble NOOKcolor at \$249 is the lowest price tablet disguised as an E-Book reader. You can read and browse as is. When the warranty runs out, root your NOOK and have a full Android tablet plus a well-regarded E-book reader. More details next month if I feel like it.

*My personal email address is dlbilk@yahoo.com if you want to send me comments, questions or cash. Please put "Freebies" somewhere on the subject line so I will have some idea about its contents. Tell me about your best free software experience or your our best bargain (...ever!) and I will pass it on. *****

5 RULES TO REMEMBER IN LIFE:

1. Money cannot buy happiness but it's more comfortable to cry in a Mercedes than on a bicycle.
2. Forgive your enemy, but remember the bastard's name.
3. Help someone when they are in trouble and they will remember you when they're in trouble again.
4. Many people are alive only because it's illegal to shoot them.
5. Alcohol does not solve any problems, but then again, neither does milk.

Contributed by club member Glen Moore

Radio Tray a minimalist Internet radio player

By Bill Wayson, Regular Columnist, The Penguins Lair, Channel Islands PCUG, FL
August 2011 issue, The Outer Edge

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I enjoy listening to music and am in the midst of a project to build a home music system that will allow me to play any music I own anywhere in the house using a hand-held computer as a remote control. Thus I ran across Radio Tray, a great little music player. If you use Linux and would like to listen to a wide variety of music while you work on your computer, then you should give Radio Tray a test drive.

Linux provides you a number of excellent music players to choose from. Most of them suffer from one big downside: They tend to be do-it-all media players. They can handle music, both locally stored as well as Internet audio, and video. Some even support displaying still photographs. While these players have their place, they can slow your PC down and are overkill in some instances. Radio Tray takes the opposite approach. It does only one thing, and that is to play Internet radio stations. While it is playing, Radio Tray stays out of your way. It inserts an icon in your stem tray and is controlled through its drop-down menu.

Radio Tray is available through the default Ubuntu repositories, but right now only version 0.6.1 is available there. I could not make this version work properly, so I got the latest version, 0.6.4, from the project website at <http://radiotray.sourceforge.net>, which I recommend you do. Download the DEB file, right-click the downloaded file, and install

It through the Ubuntu Software Center.

Once it's installed, start Radio Tray by double-clicking the icon. On first start, you'll be asked if you want Radio Tray to run in the system tray or as an application indicator. I can see no difference between either choice as they both result in an icon in the system tray. Click the icon to raise a menu, which includes preconfigured radio stations and a preferences dialog. The radio stations are grouped bookmark style by genre (Jazz, Latin, etc.). Peruse the menu, click on a station, and shortly the icon turns blue and you should be hearing music on your PC.

Adding new stations is pretty simple. Click on the icon, select Preferences, Configure Radios If you want to add your station to a new group, create it first by clicking the Add Group button. Hierarchies of groups under other groups are supported. Add your new station by clicking the Add button. Name it whatever you want, enter the station URL, and select the group the station ought to appear under.

Groups and stations can be rearranged by selecting the group or station and pressing the Move Group button.

What is missing that would be really nice is some way of selecting some station you've found, such as through your Web browser, and adding it to Radio Tray either through

a menu item or a select-and drag operation.

Finding Internet radio stations is also simple. Internet radio stations are simply Internet-accessible URLs that stream audio in a specific format. You point a player to a station URL just as you would point your browser to a Web page. Radio tray supports PLS (Shoutcast/Icecast), M3U, ASX, WAX and WVX playlist formats. Just search the Web using the phrase "internet radio stations," and you'll be presented with many hits to

choose from. When you find a station that looks interesting, right click the station URL and copy the link. You can paste the URL into Radio Tray's add a station dialog as

described above.

If you would like to manually add groups and stations to Radio Tray's menu, or just see how the bookmarks are implemented, you can open the file `<your_home>/Local /share/radiotray/bookmarks.xml` using any text editor. The file follows standard XML formatting with parts of the file being surrounded by opening and closing tags. The outermost tag is bookmarks. Below this is group, and in each group are the stations identified by bookmark tags. Study the file, noting the tags and their contents, and the structure should become clear to you. Before editing the file, you should first close Radio Tray to avoid conflicts with its use of the file and save a copy of the existing bookmarks.xml file to revert to in case you make a mistake. If your file gets completely corrupted, just delete it. A new file will be created the next time you start Radio Tray.

Radio Tray is a great way to save the location of Internet music, news, and such that you enjoy and to play them while you plug away on your PC. It does this while staying in the background and not presenting you with a lot of extraneous information that you are not interested in at the moment.

Radio Tray shows that in many situations, less is more. Enjoy discovering Internet radio.

Right Click Surprises – Windows XP

By Warner Mach, Editor, SouthEastern Michigan Computer Organization

August 2011 issue, SEMCO DATA BUS

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I have recently become familiar with some handy uses of the mouse right-click that are worth mentioning.

1. Right click on “Start” brings up a menu that lets you select Microsoft “explorer” and “search.” This can be a quick way to get at those utilities.
2. If you want to use a program other than the default in conjunction with a file, then right click on the file and go to “open with.” I sometimes use this with pdf files. My default for pdf files is “Nitro” but it does not have a search function, so I will sometimes switch to “Adobe Reader” if I want to use the search.
3. In the tray at the bottom of the screen is an icon that looks like a screen with radiation coming from it. Left click tells the status of your Wi-Fi connection. Right click gives options of disable/status/repair. I was at a location where I appeared to be connected properly, but all of my browsers were unable to reach any URL. Someone assisted me by clicking on “repair” and I could watch the system rework my connection and make it better. I was dazzled.
4. The most important time-saver of all: If you are playing solitaire and you reach the point where you have won the game and it is just a matter of moving all the cards to the top row, then right-click on one of the cards in the bottom row and the system will do the remaining work for you. ***



Ask Mr. Modem! – September 2011

www.MrModem.com

Save Image with iPad

Q. When I'm visiting Web sites with my iPad, is there any way I can save an image? I'm trying to use my iPad more in hopes of ultimately replacing my computer with it. Thanks, Mr. M.

A. You're in good company: Many people have been dabbling a toe or two in the iPad pond (www.apple.com/ipad) with an eye towards replacing their desktop or notebook computer. While that may be appropriate for some users, not everyone who uses a computer will find the iPad a suitable replacement.

If you primarily use your computer for email and visiting Web sites, viewing videos, maintaining a calendar, and other similar functions, the iPad fits the bill quite nicely. I have an iPad 2 and use it daily, but it will not be taking the place of my primary computer. Mrs. Modem, however, did replace her PC with an iPad, so it very much depends on the individual user's needs.

To answer your specific question, when viewing a Web site with your iPad, if you find an image you would like to save, tap and continue pressing (called "tap and hold") the image. You will be prompted to save the image to your iPad where it will then be found in the Photos app.

Q. I'm not happy with Microsoft Word 2010, but I don't have an older version I can return to. Do I have any options or am I stuck?

A. After several months using MS Office 2010, I removed it from my system and bid a fond farewell to my hard-earned dollars in the process. Instead, I switched to the

free OpenOffice (www.openoffice.org) office suite. OpenOffice has all the component applications of Microsoft Office: Instead of Word, OpenOffice uses Writer; instead of Excel, it has Calc; instead of PowerPoint, it features Impress, and instead of Access, it has Base. Excellent, free OpenOffice tutorials are available at www.tutorialsforopenoffice.org.

Q. I am using Windows 7 and Vista, and I would like to know where the Scan Disk and the Defragment options are? Can you help, Mr. M?

A. Click Start > Computer, then right-click the drive you want to check and select Properties. Click the Tools tab, then the Check Now button under Error Checking, which is the new name for Scan Disk. That will bring up the Check Disk window where you can then select whatever options you prefer, and run it.

Q. I am looking for a program that I can use to zip and unzip files. I installed a free version of something that I can use to unzip files, but I need a program to zip them. Do you have any suggestions? I'm using Windows 7.

A. Windows itself can zip and unzip (compress and uncompress) files, so you really don't need any third-party software. There are a couple of ways to unzip or zip a file or folder:

The first and quickest way is to double-click the zipped file. You can then browse its contents or extract it and drag it to your Desktop.

A second way to unzip a file or folder in Windows 7 is with the Unzip Wizard. To do this, right-click the zipped file and select Extract All. Then go to the location where you want to save the unzipped file by clicking Browse. Click Extract to unzip the file.

To zip or compress, right-click the file or folder, select Send To > Compressed (Zipped) Folder. A zipped file will be created in the same location, with the same name as the original file or folder, but with a .ZIP file extension.

Mr. Modem's DME (Don't Miss 'Em) Sites of the Month

Graveyard of the Pacific

The coastline along the Pacific side of Vancouver Island is known as some of the deadliest in the world for ships. While it sounds a bit on the morbid side, this site is actually a lot of fun. You'll find an interactive time line, a section dedicated to real-life tales of courage in the face of tragedy, and an online newspaper called the Shipwreck Times.

www.pacificshipwrecks.ca/english

Ingenious

An educational site that combines images and viewpoints to create insights into science and culture. It features thought-provoking connections between people, innovations and ideas. Drawing on the resources of the UK's National Museum of Science and Industry, the site contains more than 30,000 images.

www.ingenious.org.uk

NationMaster

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Three old guys are out walking

- > First one says, 'Windy, isn't it?'
- > Second one says, 'No, it's Thursday!'
- > Third one says, 'So am I.. Let's go get a beer..'



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Cptr Operating System Windows 98 ___ Windows XP ___ Windows Vista ___ Windows 7 ___ Mac ___ Other ___

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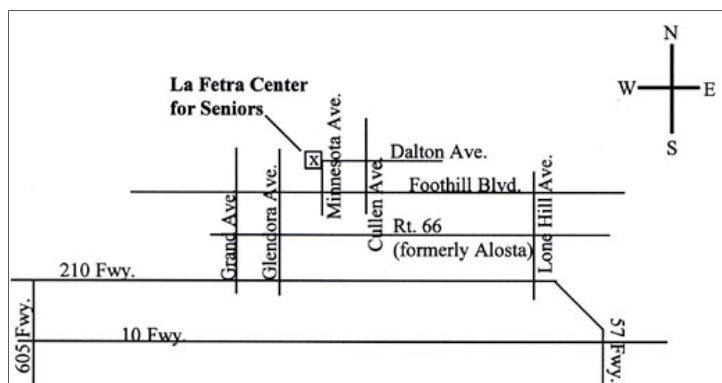
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